

**ATC LEARNING & EDUCATION: STUDENT MATINEE SERIES  
TUCSON RESERVATION FORM 2018-19**

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

School: \_\_\_\_\_ District: \_\_\_\_\_

Address: \_\_\_\_\_ City & Zip: \_\_\_\_\_

Grade: \_\_\_\_\_ Phone: \_\_\_\_\_

Show	Date	# of Student Tickets	# of Adult Tickets	# of Free Chaperone Tickets (1 per 10 students)	Total \$
<b>Native Gardens</b>	9/25/18	X\$10	X\$20		
<b>Erma Bombeck: At Wits End</b>	11/6/18	X\$10	X\$20		
<b>Music Man</b>	12/11/18	X\$10	X\$20		<b>Sold Out!</b>
<b>Music Man</b>	12/18/18	X\$10	X\$20		
<b>Two Trains Running</b>	2/5/19	X\$10	X\$20		
<b>American Mariachi</b>	3/26/19	X\$10	X\$20		
<b>Things I know to Be True</b>	5/7/19	X\$10	X\$20		
Processing Fee					\$5.00
<b>GRAND TOTAL</b>					

ASL Interpretation?  Yes  No  
Open Captioning?  Yes  No

Number of wheelchairs: \_\_\_\_\_

**PAYMENT INFORMATION**

***Reservations are not confirmed until we receive a Purchase Order, deposit Check, or Credit Card information. Purchase Order, Check, and Credit Card are the only accepted forms of payment.***

- If paying by check: A deposit equal to 25% of the total fee is required at time of reservation.
- If paying by credit card: Please fill out the information below.
- Once completed, email this reservation form to Jasmine Roth at [jroth@aztc.org](mailto:jroth@aztc.org). Upon receiving this reservation form and method of payment, ATC Learning and Education staff will contact you by email to confirm reservation.
- **No refunds are given for student absences.**
- Last-minute cancellations prevent us from allowing students on the waiting list to attend performances. If cancellation is unavoidable, **please notify ATC no later than 3 weeks prior** to the performance date. There will be 10% admin fee for cancellations. There will be no refund to any school that fails to attend without 3 weeks prior notice.
- **Payment is due prior to the performance date.**

If paying by Purchase Order: Please provide the following information for invoicing purposes:

**District Accounts Payable Contact:** \_\_\_\_\_

**Name** \_\_\_\_\_ **Email** \_\_\_\_\_

Credit Card (Circle One): V MC AE D CVW (Security Code) \_\_\_\_\_

Name on Card: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

*Complimentary preview tickets are available to teachers who bring their students to a Student Matinee.  
Please email Jasmine Roth to arrange for preview tickets and educational extras, such as backstage tours and workshops.*