

**ATC LEARNING & EDUCATION: STUDENT MATINEE SERIES
PHOENIX RESERVATION FORM 2018-19**

Contact Name: _____ Email: _____

School: _____ District: _____

Address: _____ City & Zip: _____

Grade: _____ Phone: _____

Show	Date	# of Student Tickets	# of Adult Tickets	# of Free Chaperone Tickets (1 per 10 students)	Total \$
Native Gardens	10/16/18				
Erma Bombeck: At Wits End	11/17/18				
Music Man	1/15/19				
Music Man	1/22/19				
Two Trains Running	2/26/19				
American Mariachi	4/9/19				
Things I know to Be True	5/21/19				
Processing Fee					\$5.00
GRAND TOTAL					

ASL Interpretation? Yes No Number of wheelchairs: _____
 Open Captioning? Yes No

PAYMENT INFORMATION

Reservations are not confirmed until we receive a Purchase Order, deposit Check, or Credit Card information. Purchase Order, Check, and Credit Card are the only accepted forms of payment.

- **If paying by check:** A deposit equal to 25% of the total fee is required at time of reservation.
- **If paying by credit card:** Please fill out the information below.
- Once completed, email this reservation form to Jasmine Roth at jroth@aztc.org. Upon receiving this reservation form and method of payment, ATC Learning and Education staff will contact you by email to confirm reservation.
- **No refunds are given for student absences.**
- Last-minute cancellations prevent us from allowing students on the waiting list to attend performances. If cancellation is unavoidable, **please notify ATC no later than 3 weeks prior** to the performance date. There will be 10% admin fee for cancellations. There will be no refund to any school that fails to attend without 3 weeks prior notice.
- **Payment is due prior to the performance date.**
- **If paying by Purchase Order:** Please provide the following information for invoicing purposes.

District Accounts Payable Contact:

Name _____ Email _____

Credit Card (Circle One): V MC AE D CV (Security Code) _____

Name on Card: _____

Credit Card Number: _____ Exp Date: _____

Authorized Signature: _____

Complimentary preview tickets are available to teachers who bring their students to a Student Matinee. Please email Cameron Abaroa to arrange for preview tickets and educational extras, such as backstage tours and guest artist workshops.